



The Social Enterprise Loan Fund

# Initial Application form

## An easy process

We try to make our application process as easy as possible for you. This is the first stage.

We need some basic information about your organisation and your financial requirements. Please complete and return this form to us and then one of our Regional Directors will contact you to arrange a meeting.

You can complete this form on screen or you can print it and complete it by hand.

You can return it to us by either by email to [info@tself.org.uk](mailto:info@tself.org.uk) or by fax to 020 7488 9231 or by post to TSELF, Third Floor, 1-5 Wandsworth Road, London SW8 2LN.

If you have any difficulty completing this form please telephone us on 020 7526 3440.

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## 1 Your eligibility for a TSELF loan

First we need to check that you are eligible for a loan from TSELF. This can depend on the nature of your organisation and where it is located.

### 1. Which region are you based in?

- East Midlands
- North East
- North West
- South East
- West Midlands

If you are based in East of England, South West, Yorkshire and the Humber or London, we do not have funds currently available. To see if other organisations might be able to help you visit <http://www.findingfinance.org.uk/find-finance/>

### 2. Are you a registered charity?

- Yes – go to question 4
- No – go to question 3

**3. Are you a social enterprise with a social purpose as defined on our website?**

[[www.tself.org.uk/social.html](http://www.tself.org.uk/social.html)]

- Yes – go to question 4
- No – sorry, we do not have funds available for your type of organisation

**4. What is your legal structure?**

- Company limited by guarantee
- Community Interest Company
- Industrial & Provident Society
- Company limited by shares
- Unincorporated body – **please telephone 020 7526 3440** before continuing with your application

**5. How long have you been established?**

- Over 3 years
- 1 – 3 years
- Less than 1 year – sorry, we only lend to new organisations in exceptional circumstances  
[see [www.tself.org.uk/difficult.html](http://www.tself.org.uk/difficult.html)]

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## 2 Your borrowing requirements

**6. Why do you want to borrow money?**

- To purchase or improve property – normal maximum available £250,000
- To purchase other fixed assets – normal maximum available £100,000
- For working capital – normal maximum available £50,000

**7. How much do you want to borrow?**

£

**8. What repayment period would you prefer?**

years

*(Our usual maximum periods are 10 years for property, 5 years for other fixed assets and 3 years for working capital.)*

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### 3 Your organisation details

**9. Name of organisation**

**10. Name of person to contact about this application**

**11. Address**

**12. Telephone number**

**13. Email**

**14. Is there any day / time that you would prefer us to contact you?**

**15. What is your organisation's main trading activity?**

**16. What is your organisation's main social/charitable purpose?**

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Thank you for providing that information. A Regional Director will contact you shortly to arrange to visit you. So that this first meeting is as productive as possible, you will need to have as much of the following information available as you can.

- Your constitution – usually the Memorandum & Articles of Association.
- Copies of recent bank statements for the business
- Most recent set of audited accounts
- Any later management accounts
- Any financial forecasts or business plan that you have prepared
- Short CVs of all trustees, directors and key project personnel

[Email](#)

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